

Privacy notice: West Midlands Interchange – submitting an enquiry

This privacy notice tells you what to expect when Four Ashes Limited (FAL) collects personal information about you when you submit an enquiry on our West Midlands Interchange website (<http://www.westmidlandsinterchange.co.uk/contact-us/>). FAL is committed to protecting your personal information when you use the enquiries service as well as safeguarding your “rights and freedoms” in line with the General Data Protection Regulation (“GDPR”).

What information will we collect about you?

When you submit an enquiry we will collect the following information about you:

- First name;
- Last name;
- Email address; and
- Details about your enquiry

How will FAL use the personal data we collect?

FAL will use your personal data to respond to your enquiry regarding the West Midlands Interchange project.

The lawful justification for collecting and using your personal data is that you have given clear and informed consent for FAL to provide you with information on the West Midlands Interchange project. Your consent is given when you check the ‘Send’ field on the ‘Submit an enquiry’ form.

Your information will be handled and may be used by the following recipients in order to respond to your enquiry:

- FAL; and
- Trusted third party service providers, contractors, or advisors who provide services to us.

We will keep your information within FAL and our trusted third parties except where disclosure is required by law, for example to government bodies and law enforcement agencies. Your information is processed only in the UK and is not moved or transferred overseas.

How long will FAL keep my information?

Your information will be retained for the duration of the West Midlands Interchange project. Your information will be retained in a secure environment and access to it will be restricted according to the ‘need to know’ principle.

What rights do I have over my personal data?

Under the General Data Protection Regulation, you have the right to:

- Access personal information;
- Withdraw consent;
- Amend personal data;
- Request that personal data be permanently deleted;
- Strict processing; and
- Raise an official complaint with the relevant authority.

To exercise your rights please contact contactus@communityrelations.co.uk

Changes to this privacy notice

We will keep this privacy notice under regular review. Below this privacy notice we will tell you when it was last updated.

Updated: 3 August 2018